

Document Title	<u>Exeter Youth Rugby Club Rules</u>		
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Version Control

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Version No	Date	Who	Summary of changes
0.1	15/01/2010	Phil Friend	Initial Draft

	That this section be known as Exeter Youth Rugby Club Ltd, often referred to as the "Youth Section"	
	That Exeter Youth Rugby Ltd shall be subject to all rules, decisions & amendments to the rules as may be notified to the Youth Section by the Board of Exeter Rugby Club. The rules of the Youth Section are appended below.	
Subscriptions	<p>That all player's subscriptions shall be paid within 4 weeks of commencing training or joining the Club & in default, that players shall not be eligible for selection or to train with the club until the fees are paid. The team manager/ coaches have discretion if a child can train, be selected or play without the subscription being paid. It must be in the interest of the club or the team to allow a child to train if subscriptions have not been paid.</p> <p>If the team manager/ coach of the team does withhold payment they must seek permission from the Youth Committee at the next monthly meeting of the Youth Committee.</p> <p>If a delay would be detrimental to the child, the Youth Section or the main club the manager must obtain initial agreement from the Director of Youth Rugby, on the premise that permission would be sought from the Youth Committee at the next monthly meeting.</p> <p>Subscription payment may be withheld from being paid into the club</p>	

	<p>funds by the team manager/ coach, if there are concerns raised by another child, parent, coach, manager or a member of Youth Committee about the child or parent becoming a member of the club.</p> <p>If subscriptions are not being paid, the manager of the team must notify the parent of the child the reasons why and for how long subscriptions are being with held.</p> <p>The manager/ coach of the team must notify the parent of the child, of their decision and it is at their discretion whether the child may or may not train, be selected or play in matches.</p> <p>The Manager/ Coach must notify the Youth Committee at next Youth Committee of their decision to be recorded in the Youth Committee minutes.</p>	
<p>Disputes, Grievances</p>	<p>In the event of any dispute arising which may harm the name of the Youth Section or the Main club, the Secretary of Exeter Youth Rugby Ltd must be informed as soon as is practically possible by the Team Manager, Coach or Committee member.</p> <p>If the dispute is of such a nature that action is required. The team manager/ coaches have delegated authority to make a decision and carry out any remedial action they deem appropriate in the circumstances following discussion with those concerned.</p> <p>They must notify the Secretary of Exeter Youth Rugby Ltd outlining the circumstances, the nature of the dispute, what action was required to resolve the dispute and the reasons for the action.</p> <p>If the dispute is of such a serious nature that immediate action is required which has or could require the police involvement the Director of Youth Rugby must be informed immediately and the DYR may make an immediate decision as is appropriate in the circumstances following discussion with all those concerned.</p>	
<p>Players conduct</p>	<p>At all times, while associated with Exeter Youth Rugby Club Ltd, all players are expected to conduct themselves in a professional and good manner, within the spirit and meaning of the game of rugby.</p> <p>They must not become involved in any abusive, threatening, disruptive or unacceptable conduct/ behaviour which could bring the other players, coaches, managers, Youth Section and / or the main Club's name into disrepute.</p> <p>Any player(s) involved in such conduct may be refused the right to train, play or be selected for the team, for an appropriate period of time.</p>	

	<p>Continual misconduct could lead to the suspension of a player from attending training, playing or being selected for the team.</p> <p>In exceptional circumstances, where the behaviour is deemed as wholly unacceptable or their behaviour has been persistent, ongoing and/or disruptive to the team, coaches or managers, the Youth Section reserves the right to request that a player leaves the club with immediate affect.</p>	
<p>Parents conduct</p>	<p>At all times while parents are seen to be associated with Exeter Youth Rugby Club Ltd , they are expected to conduct themselves in an adult manner and within the spirit of the game of rugby.</p> <p>They must not become involved in any abusive, threatening, disruptive or unacceptable conduct/ behaviour which could bring other players, coaches, managers, Youth Section and/or the main club into disrepute with any other individual, player or club.</p> <p>Any parent involved in such conduct may have their child refused the right to train, play or be selected for the team for an appropriate period as seen suitable by the Team manager and/ or coach.</p> <p>Continual misconduct could lead to the suspension of the child from attending training, playing or being selected.</p> <p>In exceptional circumstances, where the behaviour is deemed as wholly unacceptable or their behaviour has been persistent, ongoing and/or disruptive to the team, coaches or managers or club, the Youth Section reserves the right to request that a parent withdraws their child from the club and they leave the club with immediate affect.</p>	
<p>Coaches/ Managers conduct</p>	<p>At all times while team managers and coaches are seen to be associated with Exeter Youth Rugby Club Ltd, they are expected to conduct themselves in a professional manner and within the spirit of the game of rugby.</p> <p>They must not become involved in any abusive, threatening, disruptive or unacceptable conduct/ behaviour which could bring other players, coaches, managers, Youth Section and/or the main club into disrepute with any other individual, player or club.</p> <p>Any team manager or coach involved in such conduct may be removed from his / her position in the Youth Section and if applicable may have their child refused the right to train, play or be selected for the team for an appropriate period.</p> <p>Continual misconduct could lead to the suspension of the manager /</p>	

	<p>coach from his / her position in the Youth Section.</p> <p>In exceptional circumstances, where the behaviour is deemed as wholly unacceptable or their behaviour has been persistent, ongoing and/or disruptive to the team, coaches, managers or club, the Youth Section reserves the right to request that a team manager or coach ceases to hold his / her position in the Youth Section. If they have a child registered with the club, the Youth Section reserves the right to request they withdraw their child from the club and they leave the club with immediate affect.</p>	
CRB checks	<p>All coaches and managers and any adults who may find themselves in a supervisory position with Youth Section players must have a CRB check before they are able to coach, manage or supervise any part of the Youth section.</p> <p>Any adults acting in a supervisory position when accompanying teams whilst on tour must be CRB checked.</p> <p>Any person can assist in the delivering of the Youth Section activities but they are not permitted under any circumstances to carry out those activities alone. If a person wishes to regularly assist in the activities of the Youth Section then that person must be subjected to a CRB check.</p> <p>Failure to adhere to this rule will lead to the withdrawal or removal of that person from Youth Section activities until the matter is investigated.</p>	
Cancellation of matches	<p>It is the responsibility of the main clubs grounds man or staff to decide on whether the pitches are playable. A decision will be made on or before Sunday morning and each manager and coach must not interfere or influence that decision.</p>	
False or Misleading Representation the Youth Section	<p>No person other than those elected or authorised by the DYR or Youth Committee are to engage in any activity which could be seen as seeking favour for their own purposes, gain or bringing the Club into disrepute with other individual(s), group, company or organisation.</p> <p>Specifically by making any false or misleading statement(s) or claims, which could or has been understood to imply that they are representing the Youth section on business when they are not authorised to do so, will lead to the refusal to permit that person to attend any Youth Section training, meetings or events and if continued will lead to the removal of that person(s) child from training, playing or involvement with all Youth section activities.</p>	

<p>The Youth Committee</p>	<p>That the Youth Committee shall consist of an appointed Chairman, Secretary, Treasurer & Fixtures Secretary plus one representative from each team age group and representatives from any sub-committee, which may be formed by the Committee, as it deems necessary.</p> <p>Additionally, up to ten members may be co-opted or elected from parents of Youth Members, if it is in the interest of the Youth Committee in enhancing or the promotion of Youth Rugby.</p> <p>Should any playing member or parent of a playing member wish to raise a salient point at a Committee Meeting, they may do so via an elected Committee Member or in person at a Committee Meeting having given seven days notice in writing.</p> <p>Members of the public are not permitted to attend but parents whose children are paid up members of Exeter Youth Rugby the previous season are able to raise points after giving at least 7 days prior notice in writing to the secretary.</p>	
<p>Appointment of Officers</p>	<p>Such Officers shall be appointed annually by Exeter Rugby Group Ltd, and shall be in force for twelve months.</p> <p>Any alternative nominations or amendments to the Rules or other proposals shall be sent in writing to the Youth Secretary at least three weeks prior to the AGM of Exeter Rugby Group Ltd</p> <p>Any Committee member failing to attend four consecutive or not attending 6 meetings of the Youth Committee they shall cease to be a member thereof but the Committee shall have the power to reinstate.</p>	
<p>Officers Notice period</p>	<p>Where a member of the Youth Committee is unable to carry on their duties, 4 weeks notice in writing should be given to the Secretary of Youth Rugby and the Director of Youth Rugby.</p> <p>If a member of the Youth committee resigns from the post then the resignation takes effect immediately and all Youth Committee property returned within 7 days.</p>	
<p>Club colours</p>	<p>That the Club Colours be: White / black Jerseys, black stockings with White hoops and black shorts.</p> <p>Every playing member shall appear at Club matches in these</p>	

	<p>colours only.</p> <p>That the Rugby Football Union laws apply as regards the game, be the rules of the Club.</p>	
<p>Players conduct during matches</p>	<p>That in all matches, playing Members shall strictly observe the orders and directions of the Captain and Referee during the match, and adhere to the Exeter Youth Rugby Ltd Codes of Conduct.</p> <p>They must follow and comply with all lawful instructions of the Team Manager and/ or coaches to promote the ethos and spirit of Exeter Rugby Club Ltd and Exeter Youth Rugby Ltd.</p>	
<p>Verbal abuse, foul language</p>	<p>The use of verbal or foul language is not permitted, where any person may take offence. Strong guidance is advised in these matters by coaches or managers of any team, where the language could offend others in the vicinity.</p>	
<p>Physical violence, assault, threatening behaviour</p>	<p>The use of physical violence, actual or threatening to assault or threatening behaviour by any person is not permitted and will carry an immediate suspension from the Club and Youth Section activities. (this will need to be ratified by the main club due to the consequences and possibility of a person coming back through the door)</p>	
<p>Racial, Homophobic or any other derogatory comments</p>	<p>Any allegations made in relation to these matters will automatically lead to a suspension of a member, parent or child from Youth Section activities. If the allegations are proven then the sanction will be the removal from the Youth Section of the individual. In the case of a parent who is solely responsible for that child, the child will also be suspended and removed from the club.</p> <p>The Youth Section will not tolerate or accept such comments by any person associated with the Youth Section in any capacity, whatsoever.</p>	
<p>Sanctions</p>	<p>If any of the rules, guidance or instructions of the Youth section are not adhered to appropriate sanctions will be taken against any individual member, player, parent, coach or manager where it is deemed necessary or appropriate to do so.</p> <p>Such sanctions could include:</p> <p>An informal warning about conduct by the coach, manager or Youth Committee member.</p>	

	<p>A formal warning by the coach, manager or Youth Committee member. This would be the manager of the age group section writing to the child or parent as appropriate.</p> <p>The suspension from training, playing or selection for a specified period of time.</p> <p>The suspension from training, playing or selection for an indefinite period of time e.g. where a formal investigation is being made into an allegation.</p> <p>The removal from club premises of a child, parent or both where there is no confidence that there is a reasonable or just solution to the matter and by allowing the matter to continue brings the Youth section into disrepute.</p> <p>This list is not exhaustive and each sanction is decided on a case by case basis.</p> <p>One of the most serious sanctions could be the removal of all family members and/ or associates of the person committing an offence from any and all involvement with the Youth Section. The matter will automatically be passed to the main club for any additional sanctions they feel are necessary in line with their club rules.</p>	
Voting	<p>The Committee shall transact all the general business of Exeter Youth Rugby Club, the Chairman in all cases of equal division, to have an ordinary and casting vote. Five members to constitute a quorum. The Youth Section Chairman will represent the Youth Section at the Main Club's Board meetings.</p>	
Annual Meeting	<p>That the Annual Meeting of the Committee, to receive the Honorary Treasurers Statement of Accounts and to receive the appointments of the Officers & Committee for the following season, shall be held during the second week of July each year.</p> <p>The Annual Meeting may co-opt other members for a specific period or elect a sub-committee to carry out work separately but on behalf of the main Youth Committee.</p>	
Definitions	<p>"Youth Section" - Exeter Youth Rugby Ltd. "Member" – a member of Exeter Rugby Club Ltd. "Senior Committee" – The board of Exeter Rugby Club Ltd "Subscriptions" – The annual subscription for a player. "Representative" – will usually be the manager of the age group or the most qualified senior coach. Qualification will be on who obtained the most senior qualification first.</p>	

	<p>“Youth Rugby” – teams from U7 to U18 i.e. players from age 6 to 18 years old</p> <p>“Main Club” - Exeter Rugby Club Ltd.</p> <p>“Youth Committee (YC)” – The committee of Exeter Youth Rugby Club Ltd.</p> <p>“DYR” - Director of Youth Rugby</p>	
Photographs	<p>The taking of photographs is permissible during training sessions or during club matches with permission of the coach/ manager for that age group. If there are any objections from player(s) or parent(s) they must discuss this with the manager before the start of any match or training session.</p> <p>However, the right to publish photographs in publications for Exeter Youth Rugby or Exeter Rugby remains with the club.</p> <p>Under no circumstances must any image capturing devices i.e. mobile phones, computers be used in the changing rooms by anyone including players.</p>	
Pitch / Changing Room Allocation	<p>The pitch and changing room allocation will be decided by the fixture secretary at the beginning of the season and confirmed weekly. All 10 teams will have equal share of all the pitches as appropriate for their numbers and squad size.</p> <p>Any changes to the fixture list must be in writing to the fixture secretary as soon as possible or at the next available committee meeting if there is sufficient time.</p> <p>No manager or coach is to make any alterations without prior discussion with the fixture secretary and without the fixture secretary’s written approval</p>	
Representing the club	<p>A person representing the club on official business or attending training sessions must do so in a proper and professional manner.</p> <p>Official Club colours should be worn when appropriate.</p>	
Respecting Sandy Park	<p>All Parents and Children must abide by the rules of Sandy Park. Any person found causing wilful damage will automatically be passed to the main club to apply sanctions as they feel necessary.</p> <p>Parents, children and players should not take part in any activity in or around Sandy Park which might cause offence or disturbance to other guests using the facility.</p>	
Financial Accountability	<p>No person must spend any monies or incur any expenditure to the Youth Section without prior agreement of the Youth Section</p>	

	<p>Committee.</p> <p>All training courses must be agreed in advance and with the approval of the committee. Reimbursement of cost of training will be made after successful completion of that training and presentation of any certificates to the Hon. Sec for recording purposes.</p> <p>All training attended will be recorded at the next committee meeting. Details of the course, the cost and the person attending will be recorded in club minutes.</p> <p>All monies paid out must be authorised and signed for by the Director of Youth Rugby and the Treasurer. Two people must sign any cheques.</p> <p>In the absence of the DYR and/ or treasurer, the Youth Committee will appoint by agreement another person.</p> <p>The treasurer will ensure that all signatory's are members of the Youth Section.</p>	
Reasonable expenses	The Youth Section does not pay any costs incurred to any member of the Youth Section who are attending or doing any work on behalf of the Youth Section.	
Sub Committee	The Youth Section will have two sub committee's who will look into particular aspects of the Youth Section	
Finance Sub Committee	This sub committee is chaired by the Treasurer of the main Youth committee up to a maximum of 5 seconded members. In agreement with the main committee this can be expanded when dealing with a particular complex or requires particular financial expertise which is not available within the Youth Committee	
Disciplinary Sub Committee	This sub committee is chaired by the Secretary of the main Youth committee up to a maximum of 5 seconded members. In agreement with the main committee this can be expanded when dealing with a particular complex or requires particular legal expertise which is not available within the Youth Committee	
Capped Teams	<p>The number of players in each age category shall be limited to the following:</p> <p>U7 – U8 = 20 players per team U9 – U10 = 20 players per team U11 – U12 = 30 players per team</p>	

